TO: Principals, Directors, Service Office Supervisors  
FROM: Carol Webre, Administrative Director  
RE: Vacancies – TV/Broadcasting Facilitator, Performing Arts Lead Teacher Grades 7-12  
DATE: November 2, 2015

Please inform all personnel assigned to your school/area that the St. James Parish Public School System is accepting applications for the following positions:

**TV/Broadcasting Facilitator**

**OVERVIEW OF POSITION:** Position is responsible for instructing secondary school students in the field of mass communications/video production and creating a safe and orderly learning environment. Position motivates students to develop an interest in and an appreciation for the mass communications field. Position develops knowledge, skills, and talents of students, utilizing a variety of instructional techniques appropriate to students’ interests and abilities.

**EDUCATION AND CERTIFICATION:**
Minimum of bachelor’s degree from an accredited higher education program in TV/Radio Broadcast, Mass Communications, or Broadcast Journalism.

**SALARY:** 10 month/202 days/according to salary schedule

**Performing Arts Lead Teacher Grades 7-12**

**OVERVIEW OF POSITION:** To lead and facilitate the creation of appropriate program scope and sequence within the visual and performing arts program.

**EDUCATION AND CERTIFICATION**
Refer to State Department Bulletin 746, La Standards for Certification of School Personnel; possess a minimum of a Bachelor’s Degree from an accredited college/university, 3 years teaching experience, and some type of performing arts background. A Master’s degree from an accredited college/university, a minimum of 3 years teaching experience and dance/drama background preferred. Applicant must hold a valid Louisiana teaching certificate.

**SALARY:** 10 month/202 days/according to salary schedule

**APPLICATION DEADLINE:** 4:00 P.M. November 13, 2015 or until suitable candidate is found

**DATE EFFECTIVE:** Pending Superintendent Approval

Interested candidates should apply online: include an application letter which must state specific position applying for and a current resume listing at least two personal/work references

Questions Attn: Carol Webre, Administrative Director, St. James Parish School Board, P.O. Box 338, Lutcher, LA 70071. Phone (225) 258-4504. E-mail: cwebre@stjames.k12.la.us

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