TO: Principals, Directors, Service Office Supervisors
FROM: Carol Webre, Administrative Director
RE: Vacancies – Virtual School Teachers
DATE: May 6, 2013

Please inform all personnel assigned to your school/area that the St. James Parish Public School System in collaboration with Village Virtual is accepting applications for the following positions:

Adjunct Virtual School Teachers

St. James Parish and Village Virtual are seeking virtual school teachers for Kindergarten through 12th grade in all subject areas. Teachers will be expected to keep office hours outside the school day.

Applications will only be accepted for candidates meeting the minimum requirements.

MINIMUM REQUIREMENTS: Certified and highly qualified

SALARY: $100 per student per course
APPLICATION DEADLINE: 4:00 P.M. May 20, 2013
DATE EFFECTIVE: employment contingent on enrollment – Training in July 2013
EMPLOYER EXPECTATIONS: Adjunct Teacher employed by Village Virtual; Village Virtual requires ten hours per week of office hours when teachers are immediately available to students via phone, text, email or other technology, one of which should be Connect Live through our social learning network. (If a teacher is already a full time teacher, office hours must be after school hours.)

Interested candidates should email or mail an application letter, a current resume listing at least two personal/work references, a copy of La Teaching Certificate and Praxis score report exhibiting area(s) of highly qualified and/or documentation of highly qualified status to: Dr. Alonzo Luce, Ph.D., Superintendent, Attn: Carol Webre, Administrative Director, St. James Parish School Board, P.O. Box 338, Lutcher, LA 70071. Phone (225) 258-4504. E-mail: cwebre@stjames.k12.la.us

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